

Did you know that
THE CITY OF NEW YORK WILL PAY FOR YOUR CHILD CARE
for your children under 13 and for children with special needs?

**If you are in the Back-to-Work Program or
another approved employment preparation activity:**

The City of New York will pay for your child care for the hours you are in your activity plus travel time, as long as you attend your activity regularly.

1. DECIDE WHAT KIND OF CARE YOU PREFER

The City of New York will pay for both regulated and informal care. Ask a child care worker at your Job Center for information about your child care options. If your children have any special needs such as disabilities or a health problem, **the NYC Child Care Resource & Referral Consortium can help you find a qualified provider – call their toll free number (888) 469-5999.**

2. THINK ABOUT THE TIMES YOUR CHILDREN WILL NEED CARE

- ◆ You may be in a work activity from 9:00am – 6:00pm. When do you need day care for each of your children? Are any of them in school? They may need part time care. Your preschoolers may need full-time care.
- ◆ Who will drop off and pick up your children from school and/or child care?

3. FILL OUT THE CHILD CARE PROVIDER FORM WITH YOUR PROVIDER

Make sure it is filled in completely and is signed by you and your provider.

4. BRING THE CHILD CARE PROVIDER FORM TO YOUR JOB CENTER

If a babysitter is caring for your children, you must also bring a recent copy of that person's rent, telephone or utility bill. See the handout for details about Provider Identification Documentation Requirements. Each time you start a new activity, change child care providers, or need more hours of care, you must go to your Job Center with a new Child Care Provider Form.

5. IF YOU NEED HELP FINDING SOMEONE TO CARE FOR YOUR CHILDREN

A child care worker at your Job Center can help you or you can call the Child Care Resource and Referral Consortium at (888) 469-5999.

If you have a job:

Bring your pay stubs or an employer letter to your Job Center or Employment office to have your case re-budgeted. You may be able to get help paying for all child care options whether your public assistance case remains open or is closed. If your:

- 1. CASE REMAINS OPEN**, ask a child care worker at your Job Center about how to find child care and arrange for child care payments.
- 2. CASE CLOSSES BECAUSE YOUR EMPLOYMENT INCOME EXCEEDS YOUR NEEDS**, your child care expenses may be paid for. Your case will automatically be transferred to the Transitional Benefits Program. Call the Program at (212) 835-7681 if you need more information or an application.